

ITEM NUMBER	<p align="center"><b>NOTES OF THE PARISH COUNCIL MEETING OF WALESBY PARISH COUNCIL</b></p> <p align="center"><b>Held on 17 September 2018, 7.30pm at The Village Hall, Walesby.</b></p>	ACTION
	<p>PRESENT: Cllr David Thurman (Chair), Cllr Jeanette Ashton, Cllr David Milles, Cllr Judith Sweny Cllr Peter Braithwaite Ruth Keillar (Clerk) Six members of the public were present</p>	
1	<p><u>TO RECEIVE APOLOGIES AND REASON FOR ABSENCE</u> Apologies were received from CCllr Lewis Strange.</p>	
2	<p><u>TO RECEIVE DECLARATIONS OF INTEREST ON ANY ITEM ON THE AGENDA</u> Cllr D Thurman and Cllr P Braithwaite declared an interest in agenda item 6 a).</p>	
3	<p><u>PREVIOUS MEETING NOTES</u> It was proposed by Cllr J Ashton, seconded by Cllr J Sweny and it was RESOLVED that the notes from the meeting held on 25 June 2018 be approved as a true record and signed as minutes. It was proposed by Cllr P Braithwaite, seconded by Cllr D Milles and it was RESOLVED that the notes from the meeting held on 19 July 2018 be approved as a true record and signed as minutes</p>	
4	<p><u>TO TAKE NOMINATIONS AND VOTES FOR THE EXISTING COUNCILLOR VACANCIES.</u> An application had been received from Mrs Sara Sprague. It was proposed by Cllr D Thurman, seconded by Cllr J Sweny and it was RESOLVED that Mrs Sprague be invited to join the Parish Council. The Declaration of Interest form was signed by Mrs Sprague and the Clerk and Mrs Sprague joined the meeting as Cllr S Sprague. The Register of Members' Interests form, Code of conduct Acceptance form, Security Compliance forms must be completed and returned to the Clerk within 28 days.</p>	Cllr SS/Clerk
5	<p><u>TO RESOLVE TO SUSPEND THE MEETING TO ALLOW NO MORE THAN 15 MINUTES OF PUBLIC FORUM</u> It was proposed by Cllr D Thurman, seconded by Cllr D Milles and it was RESOLVED that the meeting be suspended for Public Forum at 7.33pm. The meeting reconvened at 7.50pm</p>	
6	<p><u>DONATIONS AND GRANTS.</u></p> <p>a) For the purposes of this agenda item, Cllr D Milles took temporary Chair To consider an application from Friends of the Old church, Walesby, for £400 for the fourth year of a 5 year agreement. It was proposed by Cllr J Ashton, seconded by Cllr J Sweny and it was RESOLVED that a donation of £400 be made to Friends of the Old Church. It was agreed that at the end of the agreement the arrangement would be reviewed.</p> <p>b) To consider an application from St Mary's and All Saints PCC. For £500. It was proposed by Cllr P Braithwaite, seconded by Cllr J Ashton and it was RESOLVED that donations would be made as follows: St Mary's - £300 towards churchyard maintenance/grass-cutting. All Saints - £150 towards the clock service. And that in future a request be made to view details of the account showing how the monies are spent and that the grant may be reduced.</p> <p>c) It was agreed that a policy for awarding grants and donations may be adopted in due course.</p>	Clerk  Clerk  all
7	<p><u>CLERK'S REPORT</u></p> <p>a) WLDC – State of the District Report - <a href="https://www.west-lindsey.gov.uk/my-business/growth-and-regeneration/state-of-the-district/">https://www.west-lindsey.gov.uk/my-business/growth-and-regeneration/state-of-the-district/</a>.(Added to website 19/09/18)</p> <p>b) Payroll – details changed at HMRC.</p> <p>c) To note that all PC business for posting onto the LCC website is currently submitted by the Clerk to a member of the public, Mr J Magrin, for publication.</p>	

	<p>d) GDPR policies posted onto website, as required, 06/09/2018.</p> <p>e) It is suggested that Councillors' Reports be added to the agenda for future meetings, Cllrs may wish to hold portfolios for specific areas, e.g. highways, planning.</p> <p>f) Funding – for Armistice Silhouettes has been extended until 1<sup>st</sup> October (attached)</p> <p>g) WLDC Precept documents for 2019-2020 have been received (14/09/18). These must be completed and returned by Friday 30 November 2018</p> <p>h) LALC Transparency Fund monies, currently ringfenced for:</p> <ol style="list-style-type: none"> <li>£350 – laptop/electronic equipment</li> <li>£100 – Scanner</li> <li>£100 – Software</li> </ol>	
8	<p><b><u>BROADBAND</u></b></p> <p>a) It was proposed by Cllr D Thurman, seconded by Cllr J Ashton and it was RESOLVED that the following actions be taken:</p> <ol style="list-style-type: none"> <li>a letter be sent by the clerk to Stephen Brookes requesting an update. This would be copied into CCllr Strange and DCllr Smith.</li> <li>Cllr D Thurman to also contact Mr Brookes for any updates by telephone</li> </ol> <p>b) It was proposed by Cllr D Thurman, seconded by Cllr J Ashton and it was RESOLVED that an informal event would be arranged to invite all residents to discuss their broadband issues and that a flyer advertising the event would be posted to every household in the Parish. A date of Monday 15 October was agreed. A draft flyer would be prepared by the Clerk.</p> <p>c) Cllr Thurman reported that he had attended a meeting with Ian Knowles of WLDC on 28th August – notes are attached- to set up a steering group to deal with broadband issues for those parishes not included in the latest plans by appointing a specialist WLDC officer.</p>	<p>Clerk</p> <p>Cllr DT</p> <p>Clerk</p>
9	<p><b><u>GLEBE LAND BETWEEN OTBY LANE AND WALESBY HILL.</u></b></p> <p>It was reported that no response had been received from Chattertons Solicitors or Savills Estate Agents, following requests for details of the villagers prescriptive rights to be passed on to the purchaser..</p> <p>It was proposed by Cllr D Thurman, seconded by Cllr D Milles and it was RESOLVED that the current tenant be approached by Cllr P Braithwaite and the new owners be determined, so that a request for continued village access to the land be made and that the PC would welcome contact from the new owners.</p>	Cllr PB
10	<p><b><u>ENFORCEMENT 15052018 – TRACKWAY BETWEEN OTBY LANE AND WALESBY HILL.</u></b></p> <p>It was reported that WLDC has advised that the time limit to challenge the Enforcement may have run out, as this is 4 years from start of works. WLDC has advised that there is no legislation for ordering that the gates be kept locked, however the owners could be requested to do so if we requested it.. There is legislation which would support the ordering of the builder's signs to be removed.</p> <p>A proposal to request these measures was considered, resolved then rescinded.</p> <p>It was proposed by Cllr D Thurman, seconded by Cllr J Sweny and it was RESOLVED that a letter be sent to the owners to highlight the issue and security concerns. Cllr D Thurman offered to draft the letter.</p>	CllrDT
11	<p><b><u>HIGHWAYS</u></b></p> <p>Cllr J Sweny reported that the drains in Moore Road had been cleaned.</p>	
12	<p><b><u>A46 MEETING</u></b></p> <p>Cllr D Thurman reported that he had attended a meeting on 26<sup>th</sup> June which was attended by CCllr Strange and DCllr Smith, hosted by Graham butler of Lincolnshire Road Safety Partnership.</p> <p>It is hoped to impose a maximum speed limit of 50mph on all sections of the A46 between Nettleham and Market Rasen. The next meeting is December and an update will be available after that time.</p>	
13	<p><b><u>FOOTPATHS</u></b></p>	

No updates

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**FINANCIAL MATTERS**

i. To approve the Statement of accounts and bank reconciliations as at 9 July 2018

The RFO reported balances for July 2018,

a) deposit account balance as £3809.09 (as at 9 April 2018)

Includes interest accrued 0.47

b) current account balance as £2179.59

Uncleared cheques: none

To note payments made from 1 April – 17 September 2018

Ref	date	payee	item	£	chq	desc	cleared
1	14/05/2018	H Pitman	Clerks salary	163.59	384	clerk's wages / exp	18/05 /2018
2	14/05/2018	ICO	ICO fee	35.00	385		29/05 /2018
3	14/05/2018	J Magrin	Website	35.97	336	website reg.	21/05 /2018
4	14/05/2018	Community Links Ins. Services	Insurance	178.27	337	01/06/18 - 31/05/19	14/06 /2018
5	25/06/2018	LALC	training	27.50	338	cllrs day 23/5/18	04/07 /2018
6	25/06/2018	WVH	Hall Hire	120.00	339		28/06 /2018
7	25/06/2018	H Pitman	Clerks salary	39.91	340		09/07 /2018
8	25/06/2018	HMRC	HMRC	23.56	341		03/07 /2018

ii. To approve accounts for payment 17 September 2018

It was proposed by Cllr D Thurman, seconded by Cllr J Ashton and it was RESOLVED to accept the following accounts for payment.

000342 – R Keillar. Clerk's Expenses for August. £61.09  
(Travel £49.09 x 2 trips to Walesby, Office for august £12)

To approve any cheques agreed at agenda item 6  
000343 – Friends of the Old Church. £400.00  
(year 4 of a 5 year agreement)

000344 – Walesby PCC, St Mary's £300.00  
(maintenance/grass-cutting)

000345 – Walesby PCC All Saints £150.00  
(Clock service)

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**GDPR**

It was noted that that the GDPR policies agreed to be adopted (minute 14/05/2018 / 12) are listed and have been posted onto the PC website:

- Data Protection Policy, Data Breach Policy, Records Retention Policy, Data Map, Subject Access Request Procedure, Records Retention Policy
- Cllr Security Compliance Checklist confirmation – received
- Consent forms for Cllrs – to be completed. (copy attached)
- To note that the Clerk is Data Controller and that no Independent Data Protection Officer is required.

16	<u>PLANNING MATTERS</u> <u>Applications received:</u> None received <u>Decisions received:</u> <u>137780</u> – Cliff House – approved.	
17	<u>DATE OF NEXT MEETING DATE</u> The next meeting of Walesby Parish Council will take place on Monday 12 November, 7pm, at the Village Hall.	
	There being no further business the Chairman closed the meeting at 9.20pm	

Please be advised that these are notes of the meeting taken by the Clerk and cannot in any way be regarded as the official minutes of council proceedings until they are approved and signed at the next Parish Council meeting.